

Washington State Penitentiary
Delta, Echo Fox & Golf Restricted Movement
Offender NOTIFICATION
(2/12/10 THRU 2/16/10)

This plan may be altered at any time. Another plan will be issued prior to this plan's expiration. Delta, Echo & Fox units will remain on restricted movement to allow staff an opportunity to review and revise facility operations. A new plan will be established by 1300 on 2/16/10.

WSP Chains — There will be no impact to the incoming or outgoing chains during this operational period.

Inmate Workers —

Food Service**:

- Delta, Echo, Fox & Golf unit offenders will **NOT** be allowed to work in Food Services during this operational period.

WC Industries:

- Delta, Echo, Fox & Golf units, Level "1" Offenders, will be allowed to work in Industries.

Education/ Chapel/ Clothing Room/ Engineer / Library and Legal Library Workers

- Delta, Echo & Fox unit Level "1" Offenders **only** Education, Chapel, Clothing Room, Engineer,, Legal Library and Library workers will be allowed to work as called by program area supervisor.

Unit Workers:

- 2 laundry workers, as necessary, as directed by the Unit Manager/Sgt
- 4 Unit Custodians will be allowed to work as directed by the Unit Manager/Sgt
- 2 Shower Porters will be allowed out during Shower Period to clean the showers as directed by the Unit Manager/Sgt

(Note: Shower Porters & Unit Custodians will not be allowed out at the same time, to allow for direct supervision by Unit Staff)

Trash Crew:

- Unit trash crew workers will NOT be allowed to work during this operational period.

Meals — Meals will be served in the cells during this operational period. Staff will pick up the meals at the HUB kitchen and deliver to the units for serving. Reusable/washable orange sporks are to be used for each meal. **Staff will collect the sporks** with the meal trays and return to the HUB kitchen for washing.

Health Care — Sick call will be held on Tuesdays and Friday in Fox & Golf and Monday and Thursdays for Delta & Echo.

- "Golf" Unit offenders will be escorted to and from the sick call room.
- Delta, Echo & Fox unit offenders will be cleared to the sick call room without being escorted by staff.
- Pill line will be conducted at cell fronts.
- Medical staff will complete a medical welfare check on each offender and log in the unit log daily.
- In unit doctor appointments will be cleared.
- Offenders on Dental callouts will be escorted to and from the Dental clinic.
- Add on Medical will be escorted to and from the call outs.

Mental Health- Mental health counselor will walk through the unit every 24 hours.

Education Programs — Delta, Echo & Fox Level "1" Offenders only, will be allowed to attend Education.

Showers — Showers will run continuously after each morning meal period in order to complete the shower rotation every 72hrs.

- Golf unit will allow 5 offenders out of the cell in the shower area at one time (one side of the unit will be showered at a time). Offenders will be allowed to exit their cells and proceed to the showers #'s 1-5 without being escorted or strip searched.

- Delta, Echo and Fox units will allow 7 offenders out of the cell in the shower area at one time (one side of the unit will be showered at a time). Offenders will be allowed to exit their cells and proceed to the showers #'s 1-7 without being escorted or strip searched.
- Staff will do security checks on each cell while the offenders are in the shower.
- If an offender refuses to shower, the offender will still be stripped, placed in restraints, and escorted to the holding cell so a security check can be completed.
- Once the security check is completed the offender will be returned to the cell.
- Delta, Echo, Fox & Golf unit Level "1 & 2" offenders will be allowed to get ice during shower period.

Telephone Calls — Telephone calls will continue during shower period or at the discretion of the unit supervisor. Phone calls are limited to 10 minutes maximum. Legal Phone Calls will be requested through the Unit Manager.

Laundry — Each unit will be allowed to have their laundry workers out to assist on laundry exchange. The 2 laundry workers will be under direct staff supervision at all times as directed by the Unit Manager/Sgt.

Recreation — Delta, Echo, Fox & Golf Units Level "1" Offenders **only** will have in unit yard at approx. 6:30 PM nightly. The east side of the units will have in unit yard for an hour and then the west side of the unit for an hour. Level "1" Offenders will be allowed to access the ice machine during in unit recreation. Level "2" showers **will** run during this activity. Correctional Industries Level "1" Offenders may need to shower prior to recreation.

Mail — As normal.

Law Library Access — Offenders may access Law Library resources by submitting a kite to the Law Librarian. Legal materials, up to 5 at a time, will be sent to the units for staff to distribute. Offenders with verifiable deadlines as per 590.500 may request priority scheduling by submitting form DOC 02-247 to the Law Librarian. For offenders already on priority scheduling, please kite your counselor. Clearance to the Legal Library will be determined on a case-by-case basis by the Unit Manager in coordination with the Operations Chief/Incident Commander.

Property/Clothing Room — In unit Property calls will be allowed (property distributed by unit staff). No Clothing Room callouts during this operational period.

Store Order/Delivery — As normal.

Supplies - Supplies will be handed out on Third Shift at cell fronts each day.

Cell Cleaning - Cell to cell cleaning equipment will be made available by 3rd shift staff each day, to complete the entire unit every 72hrs.


Classification —

- Delta, Echo, Fox & Golf unit Counselors may call out offenders. The offenders will be Pat Searched prior to entering the support services area. (No more than two offenders in the support services area at a time)

Visiting — Delta & Echo Level "1 & 2" offenders will visit on Monday the 15th, Fox and Golf Level "1 & 2" offenders will visit on Tuesday the 16th.

Religious Callouts — No call outs during this period. Chaplains will walk thru the unit every 24 hours and have that activity recorded in the unit log. Religious property will be issued by the Chaplain.

Hearings/Ad Seg and Disciplinary — Hearings will be conducted as normal in units Delta, Echo, Fox & Golf.

Approved by: 
Incident Commander